Permit #F00147529

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00147529 **Type of Permit:** FILMING **Release Date:** 01/29/2019

Production Company COLUMBIA COLLEGE HOLLYWOOD

Insured Company Name COLUMBIA COLLEGE HOLLYWOOD

Contact Phone No. 1 818-345-8414
Contact Phone No. 2
Fax
Address 18618 OXNARD STREET TARZANA, California 91356

Production Title FRIEND ZONE

Type of Production Student

Producer Janis Martinez

Director Shante Jefferson

1st AD Guy Celins

Production Manager Guy Celins

FilmL.A. Coordinator Kristin Weber

Location Manager Janis Martinez
Primary Phone Mobile - 619-669-5629
Secondary Phone

Location Assistant Janis Martinez
Primary Phone Mobile - 619-669-5629
Secondary Phone

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE	$26.00

Total Permit Fee $26.00

Number of Locations 2

NOT A PERMIT

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Summary Information — Location

Permit Number	F00147529	**Location Manager**	Janis Martinez
Production Company	COLUMBIA COLLEGE HOLLYWOOD	Primary Phone	Mobile - 619-669-5629
Insured Company	COLUMBIA COLLEGE HOLLYWOOD	Secondary Phone	
Production Title	FRIEND ZONE		

Location Address 22122 Victory Blvd, Los Angeles, CA, 91367

Location Type Apartment Building

Film Dates 1/29/2019 - 1/29/2019 13:00 - 17:30 1 day

Open or Closed to the Public Open

Generic Conditions
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic

Please see attached documents
COLUMBIA COLLEGE-_FRIENDZONE -_STUDENT LETTER.pdf
REVISED Student Film Notification Form - 147529.pdf
REVISED-FINAL RESEDA - Student Film Notification Form - 147529.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	8
Fire Extinguisher (2A10BC Minimum Rating)	1

Personnel on Location

Type	Quantity
Cast	8
Crew	15
Extras	2
Spot Check	1

Filming Activities Equipment on property; Interior Dialogue; FILMING IN UNIT #R113 ONLY;

Jurisdiction **Political:** Los Angeles City - Council District 03 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES CITY POLICE DEPARTMENT Irene Martinez

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Production Company	COLUMBIA COLLEGE HOLLYWOOD	Primary Phone	Mobile - 619-669-5629
Insured Company	COLUMBIA COLLEGE HOLLYWOOD	Secondary Phone	
Production Title	FRIEND ZONE		

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes

BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

PARKING FOR 8 CAST AND CREW VEHICLES IN "GUEST PARKING ONLY."

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Summary Information — Location

Permit Number	F00147529	**Location Manager**	Janis Martinez
Production Company	COLUMBIA COLLEGE HOLLYWOOD	Primary Phone	Mobile - 619-669-5629
Insured Company	COLUMBIA COLLEGE HOLLYWOOD	Secondary Phone	
Production Title	FRIEND ZONE		

Location Address 5538 Reseda Blvd, Los Angeles, CA, 91356

Location Type Restaurant

Film Dates 2/3/2019 - 2/3/2019 21:00 - 02:30 1 day

Open or Closed to the Public Closed

Generic Conditions
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic
No stopping or setting up in front of merchants or residents without prior approval

Equipment on Location

Type	Quantity
Cast/Crew vehicles	3
Cube Trucks	1
Fire Extinguisher (2A10BC Minimum Rating)	1

Personnel on Location

Type	Quantity
Cast	8
Crew	15
Extras	6
Spot Check	1

Filming Activities Equipment on property; Exterior Dialogue; Exterior establishing shots; Interior Dialogue; EXTERIOR DIALOGUE IN FRONT OF RESTAURANT;

Jurisdiction **Political:** Los Angeles City - Council District 03 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES CITY POLICE DEPARTMENT Richard Priest

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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Summary Information — Location

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Production Title	FRIEND ZONE		

Parking Notes

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4 PARKING SPOTS IN FRONT OF LOCATION ONLY. ALL OTHER CAST/CREW MEMBERS WILL USE LYFT/UBER TO FILMING LOCATION.

NOT A PERMIT

Permit #F00147529

CCH
COLUMBIA COLLEGE
HOLLYWOOD

To Whom It May Concern:

Janis Martinez is a student enrolled in good standing at Columbia College Hollywood. Janis is currently taking a course where students must shoot their own projects. As the VP of Student Affairs, I can attest that she is well trained in both production and safety techniques, as well as having a deep level of respect for actors and crew on a set.

The College does cover $2 million in damage and liability, save a $1,000 deductible, which is the responsibility of the individual students, should the need arise. Per the guidelines of our College, this project is not being made for commercial profit of any kind, and as is the case with many student films, the project is being shot on a no-frills budget. Therefore, we hope you can give Janis Martinez any aid possible.

If you need further verification, please do not hesitate to contact me directly a kparker@columbiacollege.edu

Sincerely,

Kelly Parker

Kelly Parker
VP, Student Affairs

NO PERMIT

NOTICE OF STUDENT FILMING

We, the student filmmakers named below on this form, are planning to film a student production in your neighborhood. We are applying for all necessary permits and agree to maintain all legally-required liability insurance. Additionally, all personnel required to ensure public safety will be on location. We will abide by all County or City filming rules and any specific guidelines applicable to your neighborhood.

We will make every effort not to disturb you and will treat your neighborhood with the respect it deserves. Thank you in advance for your hospitality and cooperation while we are filming on your street.

When filming on-location in the County or City of Los Angeles, advance notice must be provided to all residents, merchants and/or businesses within a 500 foot radius of the filming location. Exceptional filming activities, such as simulated gunfire, may require us to notify a wider area.

We will be filming scenes for the following production/project.

PROJECT TITLE	Friend Zone			
FILMING ADDRESS	22122 Victory Blvd, Woodland Hills CA, 91367			
DATE(S)	1/29/19			
HOURS	FROM	1:00PM	TO	5:30PM

Description of scenes & parking:

Interior Dialogue.

****** ALL CAST, CREW AND PERSONAL VEHICLES WILL PARK ON (PRIVATE) PROPERTY ONLY ******

STREET PARKING WILL NOT BE USED OR AFFECTED

If you have any questions and/or concerns regarding this production, please contact us using the information provided below.

Janis Martinez	619-669-5629
Name of Primary Student Contact	Daytime Phone #
Columbia College Hollywood / Kelly Parker	818-345-9245
Name of School / Class Administrator	Daytime Phone #

NOT A PERMIT

You may also contact FilmL.A., the City/County's official film permit coordinator at (213) 977-8600, 24 hours per day, 7 days per week, for assistance.

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We will be filming scenes for the following production/project.

PROJECT TITLE	Friend Zone			
FILMING ADDRESS	5538 Reseda Blvd, Tarzana CA 91356			
DATE(S)	Sunday, February 2nd 2019			
HOURS	FROM	9:00PM	TO	2:30AM

Description of scenes & parking:

Interior and Exterior dialogue.

****** ALL CAST, CREW AND PERSONAL VEHICLES WILL PARK ON (PRIVATE) PROPERTY ONLY ******
STREET PARKING WILL NOT BE USED OR AFFECTED

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